



**balancing**pool

**Expense claim for: Ms. Michelle Plouffe - Board Member**

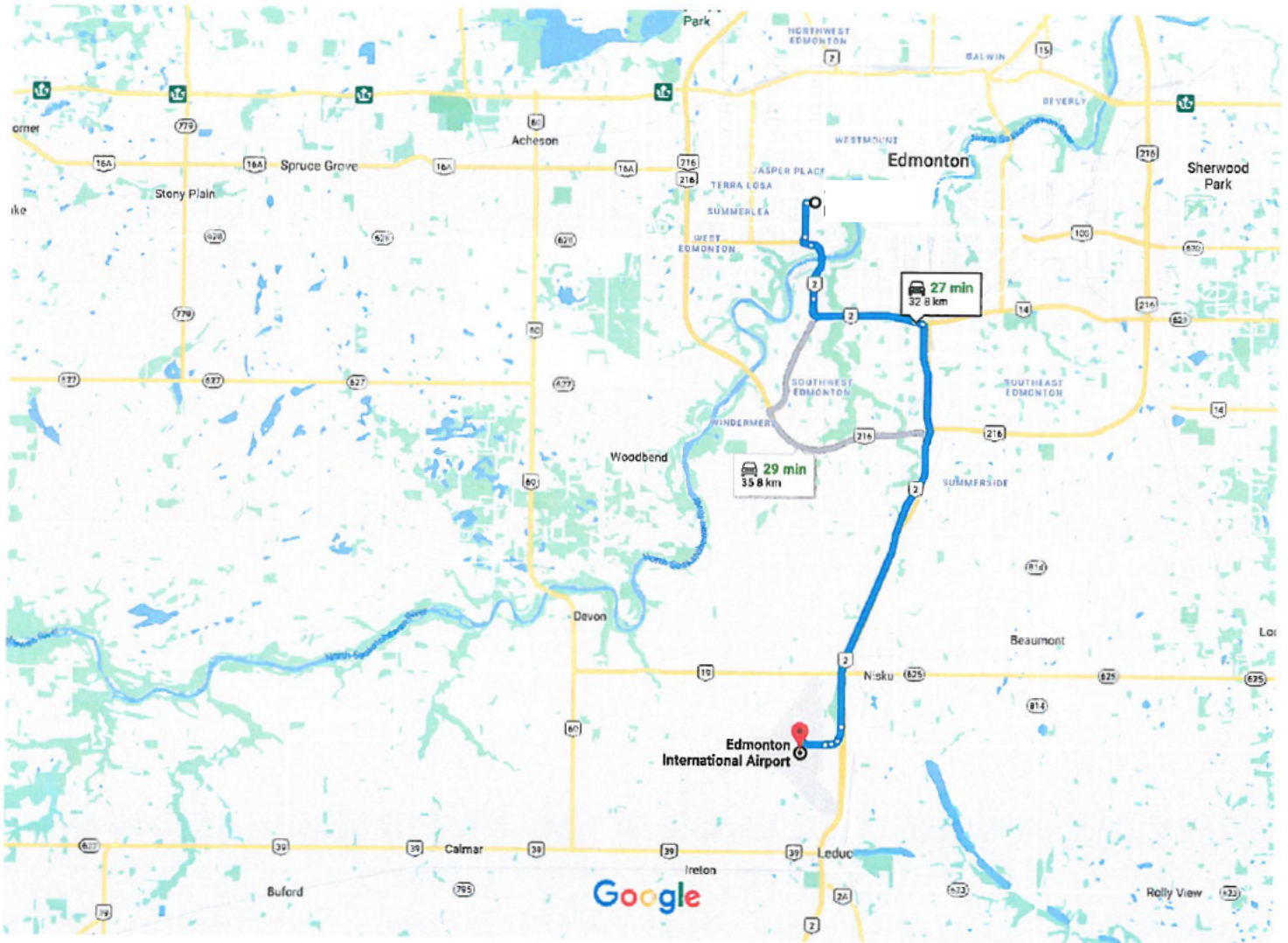
Expense Category:	Date Expense Incurred:	Amount:	Claim Ref:	Description:
Transportation	Dec 1 2019	\$ 38.28	<b>1.</b>	Mileage - home to airport, return
Transportation	Dec 1 2019	\$ 225.88	<b>2.</b>	Airfare - Edmonton to Calgary
Accommodation	Dec 3 2019	\$ 446.84	<b>3.</b>	Westin Hotel (2 nights)
Transportation	Dec 3 2019	\$ 182.83	<b>4.</b>	Airfare - Calgary to Edmonton
Parking	Dec 1 2019	\$ 65.00	<b>5.</b>	Parking at Edmonton Airport
Transportation	Dec 1 2019	\$ 48.26	<b>6.</b>	Taxi - Calgary Airport to Hotel
Transportation	Dec 3 2019	\$ 44.40	<b>7.</b>	Taxi - BP Office to Calgary Airport
Meal	Dec 1 2019	\$ 34.16	<b>8.</b>	Dinner
Meal	Dec 3 2019	\$ 31.69	<b>9.</b>	Dinner

1.

Google Maps

Edmonton, AB to  
Edmonton International Airport

Drive 32.8 km, 27 min



Map data ©2019 Google 5 km

65,6 Km (round trip)

## Booking Confirmation

Booking Reference: **R6PT3A**

Date of issue: 24 Oct, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage](#) and [applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

 - Depart

Economy - Flex

Sunday  
01 Dec. 201916:45  
**Edmonton**  
Edmonton Int. (YEG), AB17:40  
**Calgary**  
Calgary Int. (YYC), AB  
AC81550hr55  
Economy A  
Operated by: Air Canada Express -  
Jazz | [De Havilland Dash 8-400](#)

## Passengers

 **Michelle Plouffe****Seats**  
AC8155 1A**Ticket Number**  
0142121394425

Air Canada - Aeroplan



## Purchase summary

Visa

1 adult

Amount paid: \$225.88

**Tax information**

GST no. 10009-2287 RT0001  
\$10.76

Air Transportation Charges

Base Fare	146.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada - 100092287 RT0001	9.76
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	30.00
<b>Total airfare and taxes before options</b>	<b>\$204<sup>88</sup></b>

Seat selection

Michelle Plouffe	
AC8155: 1A - Preferred Seat (Window)	20.00
Goods and Services Tax - Canada - 100092287 RT0001	1.00
<b>Total with options and seat selection fee:</b>	<b>\$225<sup>88</sup></b>
<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$225<sup>88</sup></b>



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

3.

The Westin Calgary  
320 Fourth Ave SW  
Calgary, AB T2P 2S6  
Canada  
Tel: 403-266-1611 Fax: 403-233-7471

# WESTIN®

HOTELS & RESORTS

MICHELLE PLOUFFE

Page Number : 1 Invoice Nbr : 445697  
Guest Number : 1557934  
Folio ID : A  
Arrive Date : 01-DEC-19 18:09  
Depart Date : 03-DEC-19 08:20  
No. Of Guest : 1  
Room Number : 1156  
Marriott Bonvoy Number :

Tax Invoice

Tax ID : 815462536RT0001

The Westin Cal YYCWI DEC-03-2019 08:30 MASCU176

Date	Reference	Description	Charges (CAD)	Credits (CAD)
01-DEC-19	4497	In Room Dining	37.91	
01-DEC-19	RT1156	Room Chrg - Govt./Military	199.00	
01-DEC-19	RT1156	Goods And Services Tax	10.25	
01-DEC-19	RT1156	Destination Marketing Fee	5.97	
01-DEC-19	RT1156	Tourism Levy	8.20	
02-DEC-19	4565	In Room Dining	35.56	
02-DEC-19	RT1156	Room Chrg - Govt./Military	199.00	
02-DEC-19	RT1156	Goods And Services Tax	10.25	
02-DEC-19	RT1156	Destination Marketing Fee	5.97	
02-DEC-19	RT1156	Tourism Levy	8.20	
03-DEC-19	VI	Visa		-520.31

Receipt attached.

Approve EMV Receipt for VI - 7184: PIN Verified  
TC:10FE43B17D42A210 TVR:0080008000  
Application Label:VISA

\*\* Total 520.31 -520.31  
\*\*\* Balance 0.00

Continued on the next page

The Westin Calgary  
320 Fourth Ave SW  
Calgary, AB T2P 2S6  
Canada  
Tel: 403-266-1611 Fax: 403-233-7471

# WESTIN®

## HOTELS & RESORTS

MICHELLE PLOUFFE

Page Number : 2 Invoice Nbr : 445697  
Guest Number : 1557934  
Folio ID : A  
Arrive Date : 01-DEC-19 18:09  
Depart Date : 03-DEC-19 08:20  
No. Of Guest : 1  
Room Number : 1156  
Marriott Bonvoy Number :

### GST Summary

	Amount (CAD)
Room	20.50
Food & Beverage	2.93
Telephone	0.00
Other Revenue	0.00
Total	23.43

BETTER BALANCE - The soothing scent of White Tea revitalizes and uplifts from the moment you step through our doors. Enhance any environment by taking our signature scent home with you. Learn more at [westin.com/store](http://westin.com/store)  
Visit our special offers page: <http://bit.ly/westincalgary>

Signature\_\_\_\_\_

Bring the Westin experience home. Shop [WestinStore.com](http://WestinStore.com).



## eTicket Receipt

**Prepared For**  
PLOUFFE/MICHELLE MS

RESERVATION CODE	WDVIDV
ISSUE DATE	24Oct19
TICKET NUMBER	8382152457626
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
03Dec19	WESTJET WS 3145	CALGARY INTL AB, CANADA	EDMONTON INTL AB, CANADA	Cabin ECONOMY Seat Number 04D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LAQD0ELM Not Valid Before 03DEC19 Not Valid After 03DEC19
	Operated by: WESTJET ENCORE	Time 16:15	Time 17:14	

## Allowances

### Baggage Allowance

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

### Carry On Allowances

YYC to YEG - 1 Piece (WS - WESTJET)

### Carry On Charges

YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX
Fare Calculation Line	YYC WS YEA111.00CAD111.00END
Fare	CAD 111.00
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION

	CAD 6.51 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))
<b>Total Fare</b>	<b>CAD 168.13</b>

## Other Charges

SEAT ASSIGNMENT # 8381504860961 (YYC-YEG / QTY 1)	CAD 14.00
Taxes	CAD 0.70
Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX
Total	CAD 14.70
<b>Total Fare and Other Charges</b>	<b>CAD 182.83</b>

### Positive identification required for airport check in

#### Notice:

**QST # 1202807956TQ0001 GST # 866112535**

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.



6.

ASSOCIATED CAB  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111  
CAR#369

SALE

MID: 4189233  
TID: YQ189233 REF#: 00000054  
Batch #: 141 SEQ: 141001001054  
12/01/19 18:06:40  
APPR CODE: 092235  
VISA \*\*\*\*\* \*\*j\*\*

AMOUNT \$40.90  
TIP \$7.36  
TOTAL \$48.26  
*gst \$1.95*

00 - APPROVED - 001

VISA  
AID: A0000000031010  
TVR: 00 80 00 80 00  
TSI: F8 00

Thank You

CUSTOMER COPY

*Cab fare from  
Airport to Hotel  
Michelle Plouffe  
Dec 1, 2019*



GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton  
Tax Code CA5%

Exit Lane 03/12/19 17:29  
Receipt 062101

Short-term parking tkt  
DL - No. 002422  
01/12/19 15:41  
03/12/19 17:29  
Period 2dlh49'  
(Tax) \$65.00  
Total \$65.00

Payment Received  
VISA \$65.00  
XXXXXXXXXXXX  
Merch: 82005340013  
Auth: 001398  
Type: Swiped

Sub Total \$61.90  
Tax 5% \$3.10

5.

*Edmonton Airport  
parking  
Dec 1-3, 2019  
Michelle Plouffe*



7.

Checker Taxi  
316 Meridian Rd SE  
Calgary, AB  
T2A 1X2  
(403) 299-9999  
www.thecheckergroup.com

Dec 3, 19 15:08

Car# 1806  
Driver# 3924  
Driver Tax# 892851726  
Booking# 22104816

From:  
2019-12-03 2:45:26 PM

To:  
2019-12-03 3:07:30 PM

Flagfall \$3.80  
Fare \$34.60  
Extras \$0.00  
Total + Tip \$44.40  
Subtotal \$38.40

Tip \$6.00  
Card Charged \$44.40  
Tax *GST* \$1.80

Approval

Card No \*\*\*\*\*  
Entry Mode EMVContact  
Auth ID 041563  
MID 000082444240014  
TID 04547730  
Mode Issuer  
AID A0000000031010  
TVR 0880008000  
IAD 06010A03642000  
TSI F800  
ARC 00  
VISA

Verified by PIN  
2019-12-03 3:08:10 PM

Thank you for using Checker  
Taxi!

|||||

*Cab fare  
Hotel to  
Airport  
Dec 3, 19  
Michelle  
Plouffe*



882292986 - 1/1

8.

The Westin Calgary  
In Room Dining  
320 4 Ave SW Calgary, AB, T2P 2S6  
(403) 266-1611  
GST#R815462536

Meal Dec 1, 2019  
Michelle Plouffe  
(As reflected on  
Westin receipt)

910780125 E Kaplenko

CHK 4497 GST 1  
1156n  
1 Dec'19 18:22 PM

1 MD Stone Fired Pizza 22.95  
1 Delivery Charge 4.00

Subtotal \$26.95  
15% Gratuity Included \$3.44  
GST#R815462536 \$1.52

18:22 PM  
Total Due \$31.91

GRATUITY: 6.00

TOTAL: 37.91

ROOM #: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Only claiming \$34.16

9.

The Westin Calgary  
In Room Dining  
320 4 Ave SW Calgary, AB, T2P 2S6  
(403) 266-1611  
GST#R815462536

910780116 Prem Bhandari

CHK 4565 GST 1  
1156n  
2 Dec'19 19:21 PM

1 MD Flame Grilled Burger 20.00  
1 Bacon Add-on 1.00  
1 Delivery Charge 4.00

Subtotal \$25.00  
15% Gratuity Included \$3.15  
GST#R815462536 \$1.41

19:22 PM  
Total Due \$29.56

GRATUITY: 6.00

TOTAL: 35.56

ROOM #: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Only claiming \$31.69

Meal  
Dec 2, 2019  
Michelle  
Plouffe

(As reflected  
on Westin  
receipt)