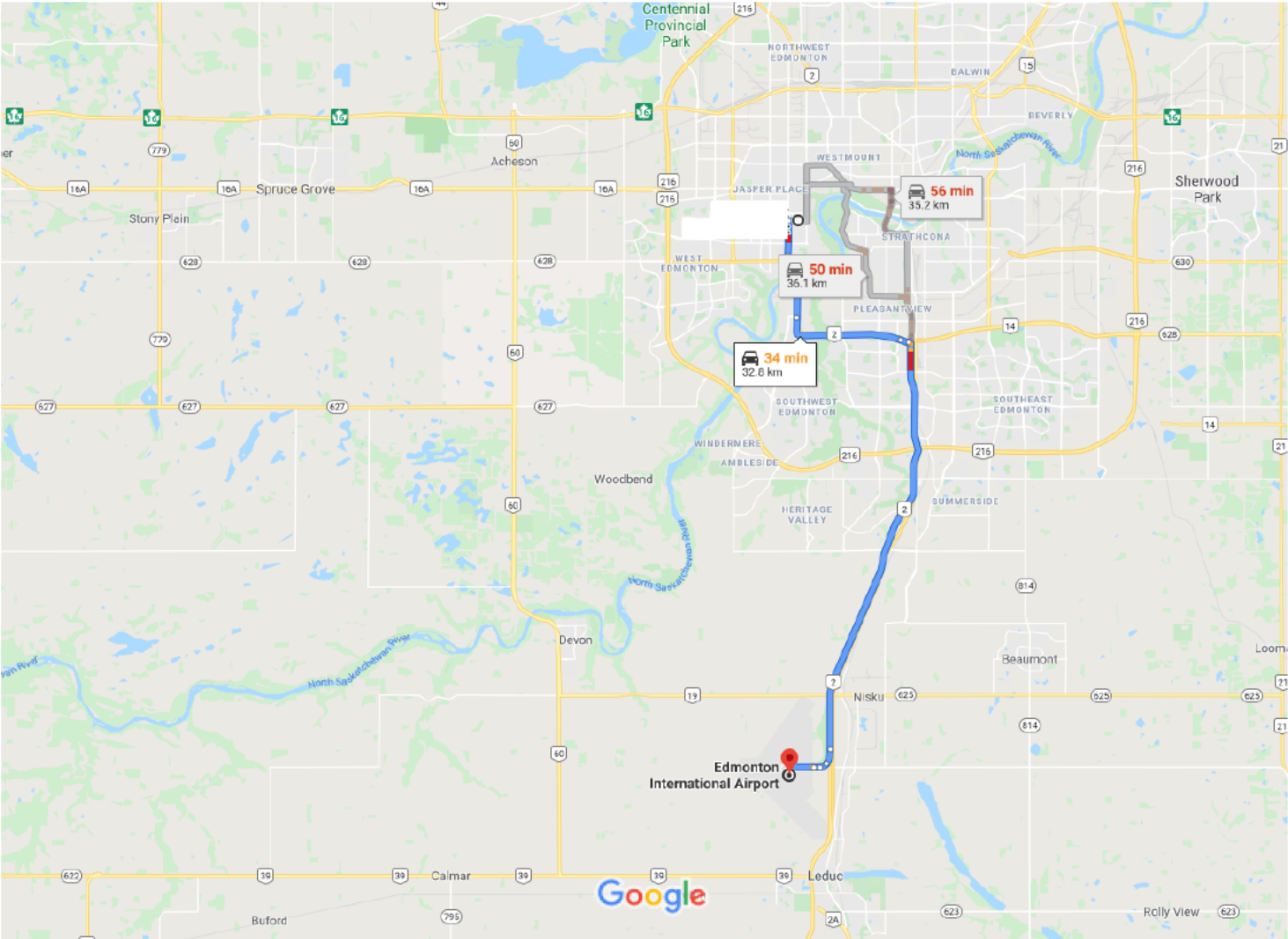


Expense Category:	Date Expense Incurred:	Amount:	Claim Ref:	Description:
Transportation	Jan 27 2020	\$ 38.28	1.	Mileage - home to airport, return
Transportation	Jan 27 2020	\$ 25.00	2.	Parking at Edmonton Airport
Transportation	Jan 27 2020	\$ 48.03	3.	Taxi - Calgary Airport to BP Office
Transportation	Jan 27 2020	\$ 44.00	4.	Taxi - BP Office to Calgary Airport
Transportation	Jan 27 2020	\$ 258.43	5.	Airfare – Edmonton to Calgary
Transportation	Jan 27 2020	\$ 215.38	6.	Return Airfare – Calgary to Edmonton (Original flight booked incorrectly, not claiming any additional costs for correct flight)
Meal	Jan 27 2020	\$ 4.31	7.	Breakfast
Meal	Jan 27 2020	\$ 10.12	8.	Breakfast



, Edmonton, AB to
Edmonton International Airport

Drive 32.8 km, 34 min



GST# R128599776

2.

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 27/01/20 17:14
Receipt 003142

Short-term parking tkt
HL - No. 002737
27/01/20 07:11
27/01/20 17:14
Period 0d10h4'
(Tax) \$25.00

Total \$25.00

Payment Received
\$25.00

Merch:82005340013
Auth:027287
Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19

RECEIVED 1/1

Edmonton airport parking
Michelle Plouffe
Balancing pool mtg Jan 27, 2020

7.

OPERATED BY



STARBUCKS CENTRAL
EDMONTON INTERNATIONAL AIRPORT

403131 Aprilyn

CHK 0139 GST
JAN27'20 7:24AM

TO GO

1 WTR FIJI S 4.11
ECO DEPT

SUBTOTAL 4.11
TAX 0.20
AMOUNT PAID 4.31
AT033245

403131 Closed JAN27 07:24AM

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM

STOREID: YEGSTA03

GST #137512901

8.

OPERATED BY



STARBUCKS CENTRAL
EDMONTON INTERNATIONAL AIRPORT

403131 Aprilyn

CHK 0138 GST
JAN27'20 7:23AM

TO GO

1 HOT TEA T 2.49
072238710013
1 SQRL CRM BRL ALM 2.45
Squirrel Crème Brulee
Almonds

072238710013
1 SQRL CRM BRL ALM 2.45
Squirrel Crème Brulee
Almonds
602652266416
1 KIND BAR RASPBRY 2.25
Kind Bar Raspberry

SUBTOTAL 9.64
TAX 0.48
AMOUNT PAID 10.12
AT023960

10.12
403131 Closed JAN27 07:24AM---

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM

STOREID: YEGSTA03

GST #137512901

4.

Checker Taxi
316 Meridian Rd SE
Calgary, AB
T2A 1X2
(403) 299-9999
www.thecheckergroup.com

Jan 27, 20 14:34

Car# 1647
Driver# 9094
Driver Tax# 819395682
Booking# 22652753

From:
2020-01-27 2:11:55 PM

To:
2020-01-27 2:33:28 PM

Flagfall \$3.80
Fare \$34.20
Extras \$0.00
Total + Tips \$44.00
Subtotal \$38.00

Tip \$6.00
Card Charged \$44.00
Tax \$1.81

Approval

Card No
Entry Mode EMVContact
Auth ID 007898
MID 000082444240014
IID 04524577
Mode Issuer
AID A0000000031010
TVR 0880008000
IAD 06010A03642000
TSI F800
ARC 00
VISA CREDIT

Verified by PIN
2020-01-27 2:34:04 PM

Thank you for using Checker
Taxi!

3.

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1154

SALE

Batch #: 002 REF#: 00000001
01/27/20 SEQ: 002001001001
APPR CODE: 043746 10:01:45

AMOUNT \$40.70
TIP \$7.33
TOTAL \$48.03

00 - APPROVED - 001

AID: A0000000031010
TVR: 00 80 00 80 00
TSI: F8 00

THANK YOU

CUSTOMER COPY

Cab from
Calgary airport
to B.P. mtg
on Jan 27, 2020
Michelle Plouffe

← Cab from
B.P. Meeting
on Jan 27, 2020
to airport.

1.94
gst

5.



AIR CANADA

Booking Confirmation

Booking Reference: **Q7CW5L**

Date of issue: 19 Dec, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage** and **applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.



- Depart

Economy - Flex

Monday
27 Jan 2020

08:10

Edmonton
Edmonton Int. (YEG),
Alberta

09:05

Calgary
Calgary Int. (YYC),
Alberta

AC8133

0hr55

Economy L
Operated by: Air Canada Express -
Jazz | **De Havilland Dash 8-400**
Air Canada Bistro

Passengers

Michelle Plouffe
Ticket Number
0142124632406

Seats
AC8133 1A

5.



Purchase summary

Amount paid: \$258.43

Tax information

GST no. 10009-2287 RT0001 \$12.31

1 adult

Air Transportation Charges

Base Fare - Economy - Flex

177.00

Surcharges

12.00

Taxes, fees and charges

Air Travellers Security Charge - Canada

7.12

Goods and Services Tax - Canada - 100092287 RT0001

11.31 ✓

Airport Improvement Fee - Canada

30.00

Total before options (per passenger)

\$237⁴³

Seat selection

Michelle Plouffe

AC8133: 1A - Preferred Seat (Window)

20.00

Goods and Services Tax - Canada - 100092287 RT0001

1.00 ✓

Total with options and seat selection fee:

\$258⁴³

GRAND TOTAL (Canadian dollars)

\$258⁴³

Check-in and boarding gate deadlines

Within Canada

90
minutes**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes**Boarding gate deadline**

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

6.



Error made when booking flight.
Flight was changed (receipt attached)
but additional costs not claimed by
board member.

eTicket Receipt

Prepared For
PLOUFFE/MICHELLE MS

RESERVATION CODE	LLKIER
ISSUE DATE	19Dec19
TICKET NUMBER	8382153913751
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Direction error (should be Calgary to Edmonton) (MCM 2/1/2020)

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
27Jan20	WESTJET WS 3352	EDMONTON INTL AB, CANADA	CALGARY INTL AB, CANADA	Cabin ECONOMY Seat Number 06A - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LAVD0ELG Not Valid Before 27JAN20 Not Valid After 27JAN20
	Operated by: WESTJET ENCORE	Time 16:15	Time 17:15	

Allowances

Baggage Allowance

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET, ETC

Carry On Allowances

YEG to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD -
Fare Calculation Line	YEA WS YYC142.00CAD142.00END
Fare	CAD 142.00
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION

6.	CAD 8.06 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 200.68

Other Charges

SEAT ASSIGNMENT # 8381505209906 (YEG-YYC / QTY 1)	CAD 14.00
Taxes	CAD 0.70
Form of Payment	CREDIT CARD -
Total	CAD 14.70
Total Fare and Other Charges	CAD 215.38

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.



eTicket Receipt

Prepared For
PLOUFFE/MICHELLE MS

Change fee for flight Jan 27, 2020
Michelle Plouffe / no other expenses
occurred. Additional costs not claimed.

RESERVATION CODE	LLKIER
ISSUE DATE	20 Jan 20
TICKET NUMBER	8382154755731
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/MBY

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
27 Jan 20	WESTJET WS 3145	CALGARY INTL AB, CANADA	EDMONTON INTL AB, CANADA	Fare Family Econo Seat Number 05D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QA5D0ELS Not Valid Before 27 JAN 20 Not Valid After 27 JAN 20
	Operated by: WESTJET ENCORE	Time 16:15	Time 17:13	

Payment/Fare Details

Form of Payment	CREDIT CARD -
Fare Calculation Line	YYC WS YEA233.00CAD233.00END
Exchanged Ticket	8382153913751
Fare	CAD 233.00
Change Fee	CAD 100.00
Tax on change fee	CAD 5.00
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 12.61 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))

Positive identification required for airport check in**Notice:****QST # 1202807956TQ0001 GST # 866112535**

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