



balancingpool

Expense claims for: Ms. Michelle Plouffe, Board of Directors

Expense Category:	Date Expense Incurred:	Amount:	Claim Reference:	Description:
Transportation	June 4, 2019	\$ 38.28		Mileage to/from Edmonton Airport
Transportation	June 4, 2019	\$ 204.88	1.	Airfare – Edmonton to Calgary
Accommodation	June 4, 2019	\$ 705.73	2.	Fairmont Hotel
Transportation	June 6, 2019	\$ 197.53	3.	Airfare – Calgary to Edmonton
Transportation	June 6, 2019	\$ 58.00	4.	Parking
Transportation	June 4, 2019	\$ 48.03	5.	Taxi Fare
Meal	June 5, 2019	\$ 23.27	6.	Dinner – Earls
Meal	June 5, 2019	\$ 15.66	7.	Breakfast – Starbucks
Meal	June 5, 2019	\$ 29.74	8.	Dinner – The Guild
Meal	June 6, 2019	\$ 10.09	9.	Breakfast – Starbucks
Transportation	June 6, 2019	\$ 51.00	10.	Taxi Fare

1.



Booking Confirmation

Booking Reference: **LQQRXA**

Date of issue: 10 May, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage** and **applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

- Depart

Economy - Flex

Tuesday
04 Jun, 201916:55
Edmonton
Edmonton Int. (YEG), AB17:47
Calgary
Calgary Int. (YYC), AB **AC8153**0hr52
Economy A
Operated by: Air Canada Express -
Jazz | **Q400**

Passengers

Michelle Plouffe**Seats**
AC8153 2F**Ticket Number**
0142112708641Air Canada - Aeroplan
117882241



Purchase summary

Visa
*****7184
Amount paid: \$204.88
Tax information
GST no. 10009-2287 RT0001
\$9.76

Michelle
Plouffe
Airfare
Balancing Pool

Air Transportation Charges

Base Fare	134.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	9.16
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	30.00
Total airfare and taxes before options	\$192 ²⁸

Seat selection

Michelle Plouffe	
AC8153: 2F - Preferred Seat (Window)	12.00
Goods and Services Tax - Canada no. 100092287 RT0001	0.60
Total with options and seat selection fee:	\$204 ⁸⁸
GRAND TOTAL (Canadian dollars)	\$204 ⁸⁸



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

2.



133 9th Avenue SW,
Calgary, AB, Canada T2P 2M3
T (403) 262-1234 F (403) 260-1260
G.S.T. Registration # 846543619

Ms Michelle Plouffe

Room : 0511
Folio # : 1036718
Cashier # : 3399
Page # : 1 of 1

Michelle
Plouffe
Balancing
Pool
Hotel

Arrival : 06-04-19
Departure : 06-06-19

Date	Description	Additional Information	Charges	Credits
06-04-19	Room Charge		356.30	
06-04-19	Calgary Destination Marketing F		10.69	
06-04-19	Alberta Tourism Levy (4%)		14.68	
06-04-19	Room GST		18.35	
06-05-19	Room Charge		272.30	
06-05-19	Calgary Destination Marketing F		8.17	
06-05-19	Alberta Tourism Levy (4%)		11.22	
06-05-19	Room GST		14.02	
06-06-19	Visa	XXXXXXXXXXXX7184 XX/XX		705.73
Total			705.73	705.73
Balance Due			0.00	

GST Summary

Room	32.37
F&B	0.00
Other	0.00
Total	32.37

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay, please contact Sunny Joseph, General Manager, at Sunny.Joseph@fairmont.com.
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

Merci d'avoir choisi Hôtels Fairmont.

Vous pouvez nous faire part de vos commentaires au sujet de votre séjour en écrivant au Directeur général, Sunny Joseph à Sunny.Joseph@fairmont.com.

Nous vous invitons également à partager vos observations ou photos sur notre forum communautaire www.everyonesanoriginal.com (anglais seulement).

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au
www.fairmont.com ou téléphoner au Hôtels Fairmont de:
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (18.00% par année)
J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1,00\$ par jour (du Lundi au Vendredi) et de 2,00\$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

3.



Michelle Plouffe
Airfare
Balancing Pool
June 6, 2019

eTicket Receipt

Prepared For
PLOUFFE/MICHELLE MS

RESERVATION CODE	KTZCTN
ISSUE DATE	10 May 19
TICKET NUMBER	8382148053790
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	WS556149451

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
06 Jun 19	WESTJET WS 3256	CALGARY INTL AB, CANADA	EDMONTON INTL AB, CANADA	Seat Number 05D - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis LAQF4FLM Not Valid After 14 DEC 19
	Operated by: WESTJET ENCORE	Time 17:15	Time 18:08	

Allowances

Baggage Allowance

YYC to YEG - 1 Piece WESTJET, each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET, ETC

Carry On Allowances

YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX 7184
Fare Calculation Line	YYC WS YEA139.00CAD139.00END
Fare	CAD 139.00
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)

	CAD 7.91 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 197.53

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see

<https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 06/06/19 16:20
Receipt 013562

Short-term parking tkt
DL - No. 002531
04/06/19 15:41
06/06/19 16:20
Period 2d0h40'
(Tax) \$58.00

Total \$58.00

Payment Received
VISA \$58.00
XXXXXXXXXXXX7184
Merch:82005340013
Auth:005928
Type: Swiped

Sub Total \$55.24
Tax 5% \$2.76

4.

Michelle Plouffe
Airport parking
June 4-6, 2019

5.

ASSOCIATED CREDIT
ALLIED LIMOUSIN
1741 AVENUE NE
CALGARY AB T2E 2N4
109 299 111
CAR#86

SALE

MID
TID: 101 REF# 00000002
Batch 139001001002
05/04/19 18:25:48
APPR 000 06-000

VISA

AMOUNT \$40.70
TIP \$7.33
TOTAL \$48.03

00 - API VCE - 001

VISA

AID: A0000000031010

TVR 00 80 00 80 00

TSE F8 00

Michelle Plouffe
Ground transportation
Airport to Hotel
June 4, 19

Earls Bankers Hall

6.

Earls

319 TIMOTHY

Tbl 182/1 Chk 5770 Gst 1
Jun04'19 06:59PM
*** Memo Check ***

Seat:1
1 GARLIC FRIES 6.00
1 DRY RIBS 13.00
Subtotal 19.00
GST Tax 0.95
07:58PM Total 19.95

-- PLEASE PAY YOUR SERVER --

GST # 123698250RT0001

Earls Bankers Hall
315 8th Ave SW
Calgary AB T2P 1C4
403-265-3275

TRANSACTION RECORD **
Tran. #: 2120
Type: Restaurant
Table #: 182
Check #: 5770
Group #: 1
Employee #: 319
Employee: TIMOTHY

VISA Purchase
XXXXXXXXXX7184 C
ID: A0000000031010
Name: VISA

Amount \$19.95
Tip \$3.42

TOTAL CAD\$23.37

APPROVED 078038
001 (001) 078038
09CS29/EA09CC29
0001001023
04/2019 7:59:26 PM

R: 0080008000
I: F800

No signature required

Customer Copy

THANK YOU
Come Again

Michelle Plouffe
Supper June 4, 2019

7.

STARBUCKS #18774
153 9 AVE SW
CALGARY AB

CARD *****7184
CARD TYPE VISA
DATE 2019/06/05
TIME 7025 08:16:31
RECEIPT NUMBER
C84023330-001-001-347 0

PURCHASE
AMOUNT \$14.91
TAX \$0.66
TOTAL

\$15.66

VISA
A0000000031010
3128856EFE0A314D
0080008000-E800
006094519071B2E0
0080008000-F800

APPROVED

AUTH# 095353 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Michelle
Plouffe
Breakfast
June 5, 19

9.

STARBUCKS #18774
153 9 AVE SW
CALGARY AB

CARD *****7184
CARD TYPE VISA
DATE 2019/06/06
TIME 1233 08:04:09
RECEIPT NUMBER
C84023330-001-001-383-0

PURCHASE
AMOUNT \$9.61
TIP \$0.48
TOTAL

\$10.09

VISA
A0000000031010
64AB2F108CB9101
0080008000-E800
26763A5E3ED50FA3
0080008000-F800

APPROVED

AUTH# 022757 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Michelle
Plouffe
Breakfast
June 6, 19

8.

THE GUILD
200 8 AVE SW UNIT 101
CALGARY AB

CARD *****7184
CARD TYPE VISA
DATE 2019/06/05
TIME 7810 19 31:51
CLERK ID 9047
RECEIPT NUMBER
C8504666-501 001 413-0

PURCHASE
AMOUNT \$26.20
TIP \$4.54
TOTAL

\$29.74

VISA
A0000000031010
93C08D6BAAC87348
0080008000-E800
370859EAC6FF5B4C
0080008000-F800

APPROVED

AUTH# 045371 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Michelle
Plouffe
Ground
transportation
Hotel to
Airport
June 6, 19

The Guild
200 8 Ave. SW Unit 101
Calgary, Alberta
Tel: (403) 770-2313

Ser: Trstan5017 Clerk: 219025
Guests: 1 Date: 5/2019
Time: 30:43 PM

1 Fish Chips 24.00
SUBTOTAL: 24.00
GST: 1.00
TOTAL: 25.00

NOW BOOKING STAMPEDE PARTIES

With one of the largest downtown patios
and a variety of indoor spaces
we can cover all your Stampede needs

Give us a shout at
stampede@theguildrestaurant.com

GST# 84580 6439 R10001

10.

Check Taxi
316 Meridian SE
Calgary, Ab
T2A 1X2
(403) 299-9999
www.thecheckergroup.com

Jun 6, 19 13:35

412
7781
819056227
20291398

-06-06 1:11:33 PM

-06-06 1:34:15 PM

fall \$3
\$35
as \$0
Rate \$0
\$12
Total + Tip \$51
Subtotal \$39

Tip \$12
Card Charged \$51
Tax \$1

Approval
Card No *****7184
Entry Mode EMVContact
Auth ID 050402
MID 000082444240014
TID 04524418

Issuer
A0000000031010
0880008000
06010A03642000
I F800
C 00
SA

Verified by PIN
2019-06-06 1:35:06 PM

Thank you for using Checker
Taxi!

Michelle Plouffe
Supper
June 5, 2019