



balancingpool

Expense claim for: Ms. Sandra Scott - President and CEO

Expense Category:	Date Expense Incurred:	Amount:	Claim Ref:	Description:
Other	Sep 15, 2021	\$ 90.00		Cellular phone reimbursement
Transport	Sep 21, 2021	\$ 45.15	1.	Parking
Other	Sep 28, 2021	\$ 265.63	2.	Office Supplies
Meal	Sep 29, 2021	\$ 36.54	3.	Lunch with M. Erickson
Transport	Sep 30, 2021	\$ 399.13	4.	Airfare to Kelowna
Transport	Oct 1, 2021	\$ 36.12	5.	Taxi to Airport
Meal	Oct 4, 2021	\$ 15.76	6.	Coffee with L. Clarke
Meal	Oct 6, 2021	\$ 5.88	7.	Coffee with B. Heggie
Meal	Oct 6, 2021	\$ 37.80	8.	Coffee with D. Erickson
Other	Oct 15, 2021	\$ 90.00		Cellular phone reimbursement
Other	Nov 15, 2021	\$ 90.00		Cellular phone reimbursement
Meal	Nov 15, 2021	\$ 5.88	9.	Coffee with B. Baker

1.



Choice Properties

CALGARY PLACE

RECEIPT A1

IN: 20.09.21 10:04

OUT: 20.09.21 17:33

AMOUNT: \$ 45.15

CC-DATA:

CREDITCARD

AUTH. CODE 003070

REF. 26

IMPARK THANKS YOU

403-299-7275

GST No.887315638

impark
part of IMPAC TECHNOLOGIES

*Parking - Working
at office*

2.

STAPLES Canada
Store # 460
Calgary, AB T3R 0J1
(587) 230-3640
Sale 00092 2 002 19572
0460 09/28/21 11:07
1993410
1 EASEL PAD 718103055031 17.99G
1 Whiteboard Easel 034138519004 234.99G
Subtotal 252.98
GST 5.00% 12.65
Total \$265.63
Visa 265.63

Office Supplies

TRANSACTION RECORD

\$265.63
C Purchase
Authorization Number 013601
0010012740 19572 662/8995
09/28/21 11:07:11
01/027 APPROVED - THANK YOU
A0000000031010

0080008000 F800

Thank you for shopping at STAPLES!

Share your feedback for a chance to
win a \$1,000 Staples Gift Card!

Text STAPLES460 to 20200

OR

Visit staples.ca/survey/460

Std msg & data rates may apply.

For contest rules or contact info
go to help.staples.ca.

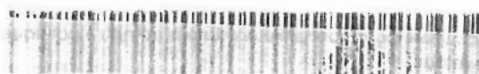
GST No. 126152586

*** CARDHOLDER COPY ***

Any opened headphones, earphones, and
earbuds cannot be returned at any time.

Join a live Spotlight virtual
event / workshop today!
staples.ca/spotlight
-virtualevents/InStoreR

Learn more about Staples Studio Coworking
studio.staples.ca



3.

CHECK # 392487 DATE 9/29/21
TABLE # 13 TIME 6:09PM

DINING : Kris

ITEMS ORDERED

AMOUNT

1 BURRATA

2 Q WATER SPARKLING

3 GLS RONCIERE CDR 42.00

SUBTOTAL 71.00
GST 3.55

TOTAL DUE 74.55

NOTABLE ~ The Restaurant
www.notabletherestaurant.ca
403-288-4372

Gift Card as per order to store and online

29.00 x 5%

29.00 = 1.45 GST
1.45

30.45 x 20%

Tip 6.09
76.54

NOTABLE ~ THE RESTAURANT
4611 BOWNESS RD NW UNIT

CALGARY AB

CARD

CARD TYPE

DATE 2021/09/29

TIME 0218 18:13:32

SERV ID 8967

CHECK # 392487

TABLE # 13 DINING

RECEIPT NUMBER

H82001224-001-481-001-0

PURCHASE

AMOUNT \$74.55

TIP \$14.91

TOTAL

\$89.46

A0000000031010
ED8F74B604A41FFB
0000000000-

APPROVED

AUTH# 099839 01-027

THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



ETicket Receipt

Prepared For
SCOTT/SANDRA MS

RESERVATION CODE	
ISSUE DATE	30Sep21
TICKET NUMBER	
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
01Oct21	WESTJET WS 187	CALGARY INTL AB, CANADA Time 10:00	KELOWNABC, CANADA Time 10:04	Cab n ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 0 PIECES Booking Status OK TO FLY Fare Basis HA1D0LES Not Valid Before 01OCT21 Not Valid After 01OCT21

Allowances

Baggage Allowance

YYC to YLW - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YYC to YLW - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YYC to YLW - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD -
Fare Calculation	YYC WS YLW322.00CAD322.00END
Fare	CAD 322.00
Taxes/Fees/Carrier-Imposed Charges	CAD 16.00 YQI (OTHER AIR TRANSPORTATION CHARGES)

4.

	CAD 17.26 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 399.13

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direct on depend ng on po nt of departure. Guests depart ng the Un ted States, Lat n Amer ca and the Car bbean w pay baggage fees n USD. P ease see <https://www.westjet.com/en-ca/trave-nfo/fares/serv-ce-fees> for more nformat on.

Passengers embark ng upon a journey nvo v ng an u t mate dest nat on or a stop n a country other than the country of departure are adv sed that the prov s ons of an nternat ona treaty (the Warsaw Convent on, the 1999 Montrea Convent on, or other treaty), as we as a carr er's own contract of carr age or tar ff prov s ons, may be app cab e to the r ent re journey, nc ud ng any port on ent re y w th n the countr es of departure and dest nat on. The app cab e treaty governs and may mt the ab ty of carr ers to passengers for death or persona njury, destruct on or oss of, or damage to, baggage, and for de ay of passengers and baggage.

Add t ona protect on can usua y be obta ned by purchas ng nsurance from a pr vate company. Such nsurance s not affected by any m tat on of the carr er's ab ty under an nternat ona treaty. For further nformat on p ease consu t your a r ne or nsurance company representat ve.

Data Protection Notice: Your persona data w be processed n accordance w th the app cab e carr er s pr vacy po cy and, f your book ng s made v a a reservat on system prov der ("GDS"), w th ts pr vacy po cy. These are ava ab e at <http://www.atatravecenter.com/pr vacy> or from the carr er or GDS d rect y. You shou d read th s documentat on, wh ch app es to your book ng and spec fes, for examp e, how your persona data s co ected, stored, used, d sc osed and transferred. (app cab e for nter ne carr age)

[Important Lega Notices](#)

5.

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111

SALE

REF#: 00000010
Batch #: 049 SEQ: 049001001010
10/01/21 08:03:55
APPR CODE: 006525

AMOUNT	\$30.10
TIP	\$6.02
TOTAL	\$36.12

00 - APPROVED - 001

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 00 00

THANK YOU

CUSTOMER COPY

Taxi to Airport

6.



**DEVILLE COFFEE FASHION
CENTRAL**

807 - 1st Street SW
Calgary, AB T2P 7N2
(587) 664-9338
www.devillecoffee.ca
@devillecoffee

Oct 4, 2021
8:33 AM

PURCHASE

Authorization 002421
Receipt Tv7M
GST/HST # 731039517RT0001

AID A0 00 00 00 03 10 10

Tea	\$3.70
Canadian Breakfast	
Tea	\$3.70
Morning Rain Green	
Pastry x 2	\$6.30
(\$3.15 each)	
Banana Bread	
<hr/>	
Subtotal	\$13.70
Tip	\$2.06
Total	\$15.76
5% Tax Included, \$0.65	
(Contactless)	\$15.76

7.

Centennial

520 3rd Avenue SW
GST# 753639111
Calgary, AB T2P 0R3
Phone 403-474-9334

10/6/2021 10:04:49 AM
Order Id: 3126058771548233
#73 - TO GO
Employee: Cashier

1 TEA	\$2.80
1 AMERICANO	\$0.00
SM AMERICANO	\$2.80
Sub Total	\$5.60
Sales Tax	\$0.28
Order Total	\$5.88
	\$5.88
AUTHORIZED AMOUNT	\$5.88
Card#:	
Authorization: 032222	

--> Order Closed <--

Thank You!

Good Earth Coffeehouse
In love with great coffee!
www.goodearthcoffeehouse.com

8.

----- TRANSACTION RECORD -----

A LADYBUG BAKERY AND CAFE
2132 ASPEN STONE BLVD SW
CALGARY AB

Purchase

Oct 06, 2021 13:34:19

Entry: Tap EMV (H)

Ref#: 360-1D1279452590586

Auth#: 025922 Response: 01-027

Order: MGO1633548857407

Username: ladybug1

Amount \$ 31.50

Tip \$ 6.30

Total \$ 37.80

A0000000037010

TVR 0000000000

Approved

Signature Not Required

9.

Starbucks Coffee Canada #4383
5149 Country Hills Blvd
Calgary, AB T3A 5K8

CHK 727345
11/15/2021 10:00 AM
XXX1450 Drawer: 2 Reg: 2

Order
Tl Pike Place 2.35
Vt Royal Eng Bfast 3.25

Subtotal \$5.60
GST 5% \$0.28
Total \$5.88
Change Due \$0.00

Payments

5.88

Card Entry: CHIP
Trans Type: PURCHASE
Account Type:
Reference: 00000005
App Label: INTERAC
Auth: 004130
AID: A0000002771010
TVR: 8000008000
TSI: 7800

----- Check Closed -----
11/15/2021 10:00 AM

GST: 86585 3535

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Starbucks Rewards®
Sign up for promotional emails
Visit Starbucks.ca/rewards
Or download our app
At participating stores
Some restrictions apply