



Expense claim for: **Mr. Robert Bhatia - Board Chair**

Expense Category:	Date Expense Incurred:	Amount:	Claim Reference:	Description:
Transport	Aug 27 2019	\$ 152.00	1.	Red Arrow Bus - Edmonton to Calgary Return - Oct 1-3 2019
Transport	Oct 1 2019	\$ 20.00	2.	Taxi - Red Arrow to Hotel
Meal	Oct 1 2019	\$ 27.77	3.	Dinner
Hotel	Oct 3 2019	\$ 829.82	4.	Accommodation - 2 nights Oct 1-3
Meal	Oct 2 2019	\$ 61.05	5.	Meal w/G. Pollard (BP Director)
Meal	Oct 2 2019	\$ 45.40	6.	Dinner
Meal	Oct 3 2019	\$ 25.00	7.	Breakfast
Transport	Oct 3 2019	\$ 20.00	8.	Taxi - Red Arrow Edmonton to Home
Transport	Oct 23 2019	\$ 145.03	9.	Airfare for Dec Board Meeting - Edmonton to Calgary - Ticket not refundable

Ivy Webb

From: Robert Bhatia (External)
Sent: Tuesday, October 08, 2019 11:44 AM
To: Ivy Webb
Subject: Fwd: Red Arrow Itinerary/Receipt

*** EXTERNAL email. Please be cautious and evaluate before you click on links, open attachments, or provide credentials.***

Hi Ivy,

I am going to stick you with a minor problem! I am just going to send you a hard copy of my receipts for the last board meeting but this one I can't get to print without the right side being cut off. Hopefully you can find a way.

Thanks!

Robert

Begin forwarded message:

From: Red Arrow Reservations <itinerary@redarrow.ca>
Subject: Red Arrow Itinerary/Receipt
Date: August 27, 2019 at 1:21:58 PM MDT
To:

**ITINERARY/RECEIPT**

2019-08-27

You can reach us at:

Website User

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
2000267	2019-08-27	139230			2019-10-01	2019-10-03	-	Website User

Travellers:

Bhatia/Robert

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
ECEXP 16:30.	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 76.00

Assigned to: 04A

Departs Edmonton (EDMTO / ETO 10014
104 St) at 16:30 on 2019-10-01.

Arrives Calgary (CALTO / CTO 205 9

Ave SE) at 19:50 on 2019-10-01. (3 hrs 20
mins)

CEEXP 16:30.	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 76.00
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Assigned to: 03A

Departs Calgary (CALTO / CTO 205 9
Ave SE) at 16:30 on 2019-10-03.

Arrives Edmonton (EDMTO / ETO 10014
104 St) at 19:50 on 2019-10-03. (3 hrs 20
mins)

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2019-08-27	Robert Bhatia	MasterCard *****7602	\$ 152.00

Base Price: \$ 144.76

Discounts: \$ 0.00

Service Charges: \$ 0.00

GST:	\$ 7.24
Invoice Total:	\$ 152.00
Payments Received:	\$ 152.00
Balance Due:	\$ 0.00

PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN. PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures (prior to time of originating departure point); 3 hours notice prior to P.M. departures (prior to time of originating departure point) must be given. All Camrose Departures require 30 minutes notice. December 14 - January 4 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** Corporate Billing Accounts: Payment due 30 days after completion of trip.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

2.

ALLIED
BLACK
LIMO & TAXI

Taxi
Red Arrow
North
to
Hotel

Try our **ON-DEMAND** Taxi app
Connecting you Directly with your Driver



alliedblack.com

Driver _____ Date Oct 1

Car # _____ Amount 20.00

GST Included # _____

3.

**Sheraton Suites
Eau Claire**

255 Barclay Parade SW
Calgary, AB
Tel: (403) 266-7200

05 - Flower and Wolf

Server: Bruna Check: 128461
Table : 313 Date : 2019-10-01
Guests: 1 Time : 8:37:55 PM

1 Red Lentil Hummus 9.00
1 Caesar Salad 14.00

Food: 23.00
SUBTOTAL: 23.00
TAX: 1.15

TOTAL: 24.15
=====

GST # 84653619
*** NOT A CREDIT CARD SLIP ***

ROOM: _____

NAME: _____

TIP: _____

TOTAL: _____

SIGNATURE: _____

*** NOT A CREDIT CARD SLIP ***

FLOWER & WOLF / ISD /
BANQUETS
255 BARCLAY PARADE SW
CALGARY AB

CARD *****7602
CARD TYPE MASTERCARD
DATE 2019/10/01
TIME 7601 20:38:50
RECEIPT NUMBER
H82045836-001-001-183-0

PURCHASE
AMOUNT \$24.15
TIP \$3.62
TOTAL

\$27.77

Mastercard
A0000000041010
ED217D9C0613D00C
0000008000-

APPROVED

AUTH# 05510S 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Sheraton Suites Calgary Eau Claire
 255 Barclay Parade SW
 Calgary, AB T2P 5C2
 Canada
 Tel: 403 266 7200 Fax: 403 266 1300



ROBERT BHATIA

Page Number : 1 Invoice Nbr :
 Guest Number :
 Folio ID : A
 Arrive Date : 01-OCT-19 20:41
 Depart Date : 03-OCT-19
 No. Of Guest : 1
 Room Number : 1137
 Marriott Bonvoy Number :

Tax Invoice

Tax ID : 846543619 RT0002

Sheraton Eau C YYCES OCT-03-2019 08:10 AE

Date	Reference	Description	Charges (CAD)	Credits (CAD)
01-OCT-19	DEPOSIT	Deposit-MC-7602		-829.81
01-OCT-19	RT1137	Room Chrg - Advance Purchase	369.56	
01-OCT-19	RT1137	GST (5%)	19.03	
01-OCT-19	RT1137	Tourism Levy (4%)	15.23	
01-OCT-19	RT1137	DMF (3%)	11.09	
02-OCT-19	128526	Flower & Wolf	61.05	
02-OCT-19	128732	Flower & Wolf	45.40	
02-OCT-19	RT1137	Room Chrg - Advance Purchase	369.56	
02-OCT-19	RT1137	GST (5%)	19.03	
02-OCT-19	RT1137	Tourism Levy (4%)	15.23	
02-OCT-19	RT1137	DMF (3%)	11.09	
03-OCT-19	128796	In Suite Dining <i>Breakfast</i>	43.85 25	
03-OCT-19	MC	Master Card-7602		-150.31

For Authorization Purpose Only

xxxxxx7602

Date	Time	Code	Authorized
01-OCT-19	20:40	01343S	168.00

** Total

980.12

-980.12

*** Balance

0.00

Continued on the next page

Sheraton Suites Calgary Eau Claire
255 Barclay Parade SW
Calgary, AB T2P 5C2
Canada
Tel: 403 266 7200 Fax: 403 266 1300



ROBERT BHATIA

Page Number	2	Invoice Nbr	
Guest Number			
Folio ID	A		
Arrive Date	01-OCT-19	20:41	
Depart Date	03-OCT-19		
No. Of Guest	1		
Room Number	1137		
Marriott Bonvoy Number :			

I agreed to pay all room & incidental charges.

GST Summary

Amount (CAD)

GST Room Revenue	0.00
GST Food and Beverage	6.30
GST Telephone	0.00
GST Other Revenue	0.00
Total GST	6.30

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

Tell us about your stay. www.sheraton.com/reviews

Bring the Sheraton sleep experience home with you. Visit SheratonStore.com.

Sheraton Eau Claire Suites

Register Summary

Rpt Date: 2019-11-07 6:25:02 PM

From Date: 2019-10-02

To Date: 2019-10-02

From Time: 00:00

To Time: 23:59

Server: All Servers

Payment: All Payment Types

Table: All Tables

Check Range: 128526 - 128526

Amount Range: Anything

Card: All Cards

Status: Voided Open Closed Unsplit

Cost Center: 05 - Flower and Wolf

Segment: All Segments

Store: Sheraton Eau Claire Suites (FRHI Sheraton EAU)

Check	Open Date	Owner	Table Payments	Taxes	Disc.	Sub	Tip Status
	Open Time	Stay Time	Guests			Total	Grat
128526	2019-10-02 07:33	Makena 0hr 45min	433 RMCHRG 2 (999BHATIA, ROBERT); 61.05	GST: 2.55	\$0.00	\$51.00 \$53.55	\$7.50 Closed \$0.00

Qty	Items Ordered	Ordered By	Sent	Amount
1	Omelette	Makena	2019-10-02 7:34:43 AM	\$16.00
1	Regular	Makena	2019-10-02 7:34:43 AM	\$0.00
1	Special Instruction	Makena	2019-10-02 7:34:43 AM	\$0.00
1	Special Instruction	Makena	2019-10-02 7:34:43 AM	\$0.00
1	Special Instruction	Makena	2019-10-02 7:34:43 AM	\$0.00
1	Sub Tomatos	Makena	2019-10-02 7:34:43 AM	\$0.00
1	Special Instruction	Makena	2019-10-02 7:34:43 AM	\$0.00
1	Grilled Multigrain	Makena	2019-10-02 7:34:43 AM	\$4.00
1	Grilled Multigrain	Makena	2019-10-02 7:34:43 AM	\$4.00
1	2 Eggs Any Style	Makena	2019-10-02 7:34:43 AM	\$6.00
1	Poached Soft	Makena	2019-10-02 7:34:43 AM	\$0.00
1	Bacon	Makena	2019-10-02 7:34:43 AM	\$6.00
1	Coffee	Makena	2019-10-02 7:34:43 AM	\$5.00
1	Coffee	Makena	2019-10-02 7:34:43 AM	\$5.00
1	Juice	Makena	2019-10-02 7:34:43 AM	\$5.00
1	Orange Juice	Makena	2019-10-02 7:34:43 AM	\$0.00

Total Checks:

1

Sheraton Eau Claire Suites
Register Summary

Total Disc:	\$0.00
Total Tax:	\$2.55
Total Tips:	\$7.50
Total Gratuity:	\$0.00
Order Total:	\$53.55

Sheraton Eau Claire Suites

Register Summary

Rpt Date: 2019-11-07 6:26:35 PM

From Date: 2019-10-02

To Date: 2019-10-02

From Time: 00:00

To Time: 23:59

Server: All Servers

Payment: All Payment Types

Table: All Tables

Check Range: 128732 - 128732

Amount Range: Anything

Card: All Cards

Status: Voided Open Closed Unsplit

Cost Center: 05 - Flower and Wolf

Segment: All Segments

Store: Sheraton Eau Claire Suites (FRHI Sheraton EAU)

Check	Open Date	Owner	Table	Payments	Taxes	Disc.	Sub	Tip	Status
	Open Time	Stay Time	Guests				Total	Grat	
128732	2019-10-02 18:43	Bruna 0hr 49min	202 RMCHRG 1 (999BHATIA, ROBERT): 45.40		GST: 1.90	\$0.00	\$38.00 \$39.90	\$5.50 \$0.00	Closed
	Qty	Items Ordered	Ordered By			Sent	Amount		
	1	D - Maple Glazed Salmon	Bruna			2019-10-02 6:43:41 PM	\$24.00		
	1	Cauliflower	Bruna			2019-10-02 6:43:41 PM	\$9.00		
	1	Americano	Bruna			2019-10-02 7:24:06 PM	\$5.00		

Total Checks:	1
Total Disc:	\$0.00
Total Tax:	\$1.90
Total Tips:	\$5.50
Total Gratuity:	\$0.00
Order Total:	\$39.90

Sheraton Eau Claire Suites

Register Summary

Rpt Date: 2019-11-07 6:28:18 PM

From Date: 2019-10-03

To Date: 2019-10-03

From Time: 00:00

To Time: 23:59

Server: All Servers

Payment: All Payment Types

Table: All Tables

Check Range: 128796 - 128796

Amount Range: Anything

Card: All Cards

Status: Voided Open Closed Unsplit

Cost Center: 10 - In Suite Dining

Segment: All Segments

Store: Sheraton Eau Claire Suites (FRHI Sheraton EAU)

Check	Open Date	Owner	Table Payments	Taxes	Disc.	Sub	Tip	Status
	Open Time	Stay Time	Guests			Total	Grat	
128796	2019-10-03 05:28	Yehuala 1hr 48min	In-Room RMCHRG Dining (999BHATIA, 1 ROBERT): 43.85	GST: 1.85	\$0.00	\$37.00 \$38.85	\$5.00 \$0.00	Closed

Qty	Items Ordered	Ordered By	Sent	Amount
1	Delivery Charge	Yehuala	2019-10-03 5:30:31 AM	\$4.00
1	Promise Time	Yehuala	2019-10-03 5:30:31 AM	\$0.00
1	Salmon Benedict	Yehuala	2019-10-03 5:30:31 AM	\$16.00
1	Poached Hard	Yehuala	2019-10-03 5:30:31 AM	\$0.00
1	Special Instruction	Yehuala	2019-10-03 5:30:31 AM	\$0.00
1	Special Instruction	Yehuala	2019-10-03 5:30:31 AM	\$0.00
1	Fresh Fruit Bowl	Yehuala	2019-10-03 5:30:31 AM	\$9.00
1	Starbucks Coffee - 3 cups	Yehuala	2019-10-03 5:30:31 AM	\$8.00

Total Checks:	1
Total Disc:	\$0.00
Total Tax:	\$1.85
Total Tips:	\$5.00
Total Gratuity:	\$0.00
Order Total:	\$38.85

Only claiming
\$25.00

8.

Co-op Taxi Line
(780)425-2525
www.co-optaxi.com

CASH RECEIPT

TERMINAL:	148
DRIVER :	5197
TRIP #:	21550524
10/3/19	19:55:59

FARE	:	\$	20.00
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TOTAL: \$ 20.00

Thank you for choosing
Co-op Taxi

Ivy Webb

From:
Sent: Sunday, November 17, 2019 9:04 PM
To: Ivy Webb
Subject: Fwd: Air Canada - 01 Dec: Edmonton - Calgary (Booking Reference: K25TJE)
Attachments: Air_Canada_Booking_Confirmation_K25TJE.pdf; ATT00001.htm

*** EXTERNAL email. Please be cautious and evaluate before you click on links, open attachments, or provide credentials.***

Hi Ivy,

Here is the booking I made for the December board meeting. I will still use the return portion so I would like to claim the December 1 flight; i.e half the amount.

Thank you.

Robert

Begin forwarded message:

From: Air Canada <confirmation@aircanada.ca>
Subject: Air Canada - 01 Dec: Edmonton - Calgary (Booking Reference: K25TJE)
Date: October 22, 2019 at 7:56:27 PM MDT
To:

Booking Confirmation



Booking Reference: **K25TJE**

Date of issue: 23 Oct, 2019

 [Select Seats](#)

 [Check in](#)

 [Manage my booking](#)

 [Sign up for flight notifications](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

Booking Confirmation


Booking Reference: **K25TJE**

Date of issue: 23 Oct, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage** and **applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Depart



Economy - Basic

Sunday 01 Dec. 2019	20:35 Edmonton Edmonton Int. (YEG), AB		21:35 Calgary Calgary Int. (YYC), AB	 AC8161	1hr00 Economy A Operated by: Air Canada Express - Jazz De Havilland Dash 8-100
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⚠ Economy Basic is a **restricted fare**

Return

Economy - Basic

Thursday 05 Dec. 2019	19:40 Calgary Calgary Int. (YYC), AB		20:34 Edmonton Edmonton Int. (YEG), AB	 AC8158	0hr54 Economy A Operated by: Air Canada Express - Jazz De Havilland Dash 8-400
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⚠ Economy Basic is a **restricted fare**

Passengers

 Robert Bhatia	Seats
Ticket Number	AC8161 -
	AC8158 -
Air Canada - Aeroplan	



Purchase summary

MasterCard
*****7602
Amount paid: \$290.06
Tax information
GST no. 10009-2287 RT0001
\$13.81

1 adult

Air Transportation Charges

Base Fare - Depart - Economy - Basic	89.00	89.00
Base Fare - Return - Economy - Basic	89.00	
Surcharges	24.00	12.00

Taxes, fees and charges

Goods and Services Tax - Canada - 100092287 RT0001	13.81	6.90
Air Travellers Security Charge - Canada	14.25	7.13
Airport Improvement Fee - Canada	60.00	30.00
Total airfare and taxes before options	\$290 ⁰⁶	
GRAND TOTAL (Canadian dollars)	\$290 ⁰⁶	145.03



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.